

TRACY MANSER

PRODUCTION EXECUTIVE / LINE PRODUCER

+1 310 498 3826 | tracy@manser.tv | www.manser.tv

Highly experienced and versatile British, LA based, Production Executive / Line Producer with extensive international experience gained on high profile and award winning programs across a wide range of genres.

Working consistently on original, first run series and major re-launches, Tracy is extremely used to overseeing several productions at once, whilst looking after teams of just a few to over 175. Taking responsibility for projects from day one to delivery, she has managed budgets from \$30k to over \$10 million, supervised everything from pre-production to finishing post, negotiated deals with Crew, Talent, Locations and Suppliers, overseen Deal Memos and legal paperwork, and has liaised with Broadcasters and Commissioning Departments across the globe. O1 Visa Holder.

KEY STRENGTHS AND EXPERTISE:

- o Budgeting and financial skills
- o Excellent verbal and written communication, with diplomacy and sensitivity
- o Proactive, Quick-thinking, Initiative and problem solving skills
- o Resourcefulness and the ability to troubleshoot, working calmly under pressure
- o Forward looking analytical abilities
- o Precise attention to detail and methodical approach to work
- o Excellent organizational talents
- o IT skills with excellent knowledge of Word, Excel, Octopus/PMI , Movie Magic Budgeting & Scheduling

PROFESSIONAL EXPERIENCE:

EXECUTIVE IN CHARGE OF PRODUCTION - Unscripted & Episodic TV 2016 – 2017

PULSE FILMS LA (Vice Media)

Setting up and overseeing the Production Management requirements of the newly formed Unscripted Department. Within 3 months promoted to also take on responsibility for all productions in the Originals department.

- o Preparing budgets and schedules for pitches and development projects.
- o Supervision of daily production management, overseeing Line Producers working across shows in LA and NYC
- o Hiring, Contracting / Deal Memos for all production & crew members
- o Liaison with all members of Production and Broadcasters at all stages of production

Broadcast projects include:

TWIZ & TUCK	6 x 30 mins for Viceland	<i>Location / Reality</i>
THE NEW AGE OF TERROR	2 x 2 hrs for The History Channel	<i>Factual / Documentary</i>
PILLOW TALK (S1)	6 x 10 mins for Blackpills	<i>Comedy Drama</i>
TWIZ & TUCK: THE BUCKET LIST	10 x 10 mins for Blackpills	<i>Location / Reality</i>
PILLOW TALK (S2)	6 x 10 mins for Blackpills	<i>Comedy Drama</i>

FREELANCE PRODUCTION EXECUTIVE / LINE PRODUCER 1998 – 2016

VARIOUS (See Credits)

Freelance Production Executive / Line Producer, overseeing all aspects of Production Management from pre-production to delivery, for various broadcasters across the world. Working on original, first run series and major re-launches in both the UK and USA, from Shiny-floor Studio to peak-time Reality, Talk Shows, Comedy, Home Make-Over and Gameshows, I have an extremely solid back catalogue of popular, high profile and award winning peak time programming.

Broadcasters include: YouTube Red, BBC, Fox, Sky, Channel 4, MTV, Universal, Bravo, and E! Entertainment Television

- o Daily Cost Monitor and Cost Reporting to Production and Broadcasters
 - o Hiring, Contracting / Deal Memos for all production & crew members
 - o Ensuring Insurance in place for production & key staff / talent
 - o Overseeing all Health & Safety considerations, and providing necessary Risk Assessments
 - o Liaison with all members of Production and Broadcasters at all stages of production
 - o Attendance at studio and on location
 - o Responsibility for payroll information / approval of invoices / purchase orders
 - o Petty Cash reconciliation of daily expenditure on production
 - o Preparation of Budgets and Schedules for production & Development projects.
 - o Overseeing Edit schedules and Post Production requirements, including clearance of Music and Archive
 - o Final Delivery to Broadcaster
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Freelance projects include:

2016	THE AMAZING TOUR IS NOT ON FIRE LIVE AT THE TRATTORIA	1 x 90 mins for YouTube Red 1 x 60 mins Pilot for ITV1	Multi Camera / Comedy Studio / Entertainment	PRINCESS PRODUCTIONS HUNGRY BEAR MEDIA
2015	THE APPRENTICE: YOU'RE FIRED (S10) THE APPRENTICE (S11) <small>*BAFTA Craft Awards Entertainment Craft Team 2016*</small>	11 x 30 mins for BBC2 , 1 x 60 mins for BBC1 12 x 60 mins for BBC1	Studio / Entertainment Competition Reality	FREEMANTLEMEDIA / BOUNDLESS PRODUCTIONS
2014	LIVE AT THE APOLLO (S10) JON RICHARDSON 'NIDIOT' EX ON THE BEACH THE LINK	6 x 30 mins & 6 x 45 mins for BBC1 1 x 90 mins for Universal DVD 8 x 60mins for MTV 25 x 45 mins for BBC1	Multi Camera OB / Comedy Multi Camera OB / Comedy Location / Dating Reality Studio / Gameshow	OPEN MIKE PRODUCTIONS OPEN MIKE PRODUCTIONS WHIZZ KID ENTERTAINMENT STV PRODUCTIONS
2013	I WANNA MARRY HARRY 5 MINUTES TO A FORTUNE	8 x 60 mins for FOX 25 x 60mins for Channel 4	Location / Reality Studio / Gameshow	RYAN SEACREST / ZIG ZAG VICTORY TELEVISION
2012	ALL STAR MR & MRS	10 x 60 mins for ITV1	Studio / Gameshow	CPL PRODUCTIONS
2011	ULTIMATE ME THE UNFORGETTABLE...	1 x 60 min pilot for E4 12 x 30/60 mins for ITV1	Entertainment Archive	NORTH ONE TELEVISION NORTH ONE TELEVISION
2010	WHAT'S YOUR GOAL? FLASH PRANK	3 x 30 mins for Sky Sport 1 x 30 min Pilot for MTV	Sports / Branded Entertainment	NORTH ONE TELEVISION SPLASH MEDIA LTD
2009	MAD ABOUT THE HOUSE RESTORATION NIGHTMARE SLIPS	6 x 60 mins for BBC3 3 x 60mins for Ch4 1 x 30 min Pilot for MTV	Location / Reality Location / Reality Entertainment	RENEGADE PICTURES RENEGADE PICTURES DEUCE FILMS LIMITED
2008	CAR OF THE YEAR RORY & PADDY'S GREAT BRITISH ADVENTURE	4 x 60 mins for UKTV/Dave 4 x 60 mins for Five	Location / Studio Entertainment	IWC MEDIA LTD IWC MEDIA LTD
2007	THE REAL HUSTLE LAS VEGAS CONVENTION CRASHER MUSICOOOL	8 x 30 mins BBC3 3 x 60 mins Ch4 6 x 60 mins for Ch4 / T4	Entertainment Entertainment Reality	OBJECTIVE PRODUCTIONS OBJECTIVE PRODUCTIONS SHINE LIMITED
2006	MAKE ME A SUPERMODEL 2 CELEBRITY SOUP	15 x 60 mins for Five 13 x 30 mins / 130 x 1 mins for E!	Competition Reality Studio	TIGER ASPECT OPTIMISTIC NETWORK PLC
2005	MMAS - WHERE ARE THEY NOW? MAKE ME A SUPERMODEL	1 x 60 mins for Five 9 x 60 mins for Five	Competition Reality	TIGER ASPECT TIGER ASPECT
2004	MARGARET'S STORY THE C.H.A.O.S. CLINIC	1 x 60 min for ITV1 8 x 30 mins for Five	Factual Entertainment	GRANADA MEDIA LTD TALKBACK THAMES LTD
2003	FIRST LOVE SECOND CHANCE THE GREAT BRITISH HOLIDAY BRITAIN'S FAVOURITE HOLIDAY	3 x 60 mins ITV1 1 x 60 min for Five 1 x 60 min for Ch4	Entertainment Entertainment Entertainment	YORKSHIRE TV YORKSHIRE TV YORKSHIRE TV
2002	BOSS SWAP \$STAR BUCK\$ DREAM HOLIDAY HOME	3 x 60 mins for Ch4 8 x 30 mins for T4 /Channel 4 10 x 30 mins for Five	Reality Entertainment Studio / Reality	RDF MEDIA RDF MEDIA RDF MEDIA
2001	FIRE WARS COSTA DEL DOSH THE HOT SEAT	4 x 30 mins for BBC1 15 x 30 mins for Bravo 6 x 60 mins for Artsworld	Factual Entertainment Studio	FOLIO PRODUCTIONS SEPTEMBER FILMS FLASHBACK TV
2000	FANTASY ROOMS IT'S A GIFT (S1, S2, S3)	6 x 30 mins for BBC2 26 x 30 mins for ITV1	Entertainment Entertainment	BAZAL PRODUCTIONS BAZAL PRODUCTIONS
1999	BETTER HOMES REVISITED	1 x 30 min for ITV1	Reality	GRANADA TELEVISION
1998	BETTER HOMES (S1, S2)	16 x 30 mins for ITV1	Reality	GRANADA TELEVISION